



ARTISAN

Information, Rules & Regulations

Event Date & Time: **Saturday, June 1, 2019, 1pm - 7pm**

Location: **Main Street, Norwell Town Center, MA**

Application Deadline: **March 30, 2019**

Jury Notification Date: **By April 20, 2019**

Jury & Event Information:

- ◆ Applications will be juried and selected at the discretion of the Norwell Summer Fest Artisan Committee
- ◆ Applications will be juried based on original works, craftsmanship, uniqueness, and will be limited by product category to ensure a diverse and balanced show
- ◆ Event will be held open air on a paved street, rain or shine
- ◆ Free event admission and parking for all visitors
- ◆ Further specific event day information will be emailed & posted on website at least 2 weeks prior to event

Booth Pricing & Application:

- ◆ **Non-Food Artisans:** 10' x 10' booth space fee - \$65
- ◆ **Food Artisans:** 10' x 10' booth space fee - \$40 **PLUS** \$25 Norwell Board of Health 'One Day Event Permit' fee
- ◆ Artisans to please submit at least one booth photograph, and a minimum 3 product example photographs
- ◆ Application & fee must be received by Saturday, March 30, 2019. Checks will not be cashed until accepted to event
- ◆ Please PRINT all application information clearly - we have previously experienced difficulties deciphering handwriting

Rules and Regulations:

- ◆ **ONLY** genuine artisan, craft, and homemade food vendors will be permitted
- ◆ All work must be of first quality handmade originals by the artisan. **NO buy/resale, or imports of any kind**
- ◆ Artisans must provide all own booth and display equipment - tent, tent weights, tables, chairs, etc.
- ◆ No wall space can be provided for hanging work
- ◆ **NO** generators will be allowed
- ◆ Set-up will be permitted from 11:00am, 2 hours prior to show opening at 1pm
- ◆ Artisans will be permitted to temporarily park vehicles at allocated booth space for **unloading/loading only**
- ◆ Vehicles **must** be removed promptly from event area. Designated free parking will be provided
- ◆ Artisans will not be permitted to leave the event until end of show at 7:00pm
- ◆ Pack-up to be completed by no later than 8:00pm when Main St. will re-open to through traffic
- ◆ Artisan booths must be staffed at all times; Norwell Summer Fest cannot be held responsible for artisan's merchandise
- ◆ Set-up and pack-up is the sole responsibility of the artisan, however, event volunteers will be available to assist
- ◆ All artisan generated trash must be removed and hauled away by each respective artisan
- ◆ Artisans are responsible for collecting and paying MA sales tax on all sales made at Norwell Summer Fest

Cancellation Policy:

- ◆ We regret that no refunds will be given for any cancellations made after May 12, 2019